

<b>PROJECT</b>	:	Thirty (30) Units Laptop Computer (Standard)
<b>IMPLEMENTOR</b>	:	Procurement Department
<b>DATE</b>	:	July 4, 2019

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents. Modifications, amendments and/or clarifications:

- The Terms of Reference (Annex A), Sections VI (Schedule of Requirements), VII (Specifications) and Checklist of the Bidding Documents (Item Nos. 7 & 8 of the Eligibility and Technical Component) have been revised. Please see attached revised Annexes A-1 to A-2 and specified sections of the Bidding Documents.

**ALWIN I. REYES, CSSP**  
 Assistant Vice President  
 Head, Procurement Department and  
 HOBAC Secretariat

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Destination/Delivery Period
Laptop Computer (Standard)	30 Units	<p><b>Delivery Period:</b>                      Within sixty (60) calendar days after receipt of Notice to Proceed</p> <p><b>Delivery Site:</b>                      Procurement Department                      LANDBANK Plaza Building                      1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila</p> <p><b>Contact Person:</b>                      Alwin I. Reyes, CSSP                      Assistant Vice President                      Procurement Department                      Contact No.: 522-0000 local 2731</p>

**Conforme:**

\_\_\_\_\_  
 Name of Bidder

\_\_\_\_\_  
 Signature Over Printed Name of Authorized Representative

\_\_\_\_\_  
 Position

# Specifications

Statement of Compliance	Specification
<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(iii)</p>	<p>30 Units Laptop Computer (Standard)</p> <p>Specifications and other requirements per attached Revised Terms of Reference (Annexes A-1 and A-2).</p> <p>The following documents shall be submitted inside the First Envelope:</p> <ul style="list-style-type: none"> <li>• Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.</li> <li>• Manufacturer's authorization or back-to-back certification stating that the bidder is an authorized dealer of the product/brand being offered.</li> </ul>

Please state here either "Comply" or "Not Comply"

\_\_\_\_\_  
 Name of Bidder

\_\_\_\_\_  
 Signature Over Printed Name of  
 Authorized Representative

\_\_\_\_\_  
 Position

Conforme:

	<ul style="list-style-type: none"> <li>▪ List of service centers in Metro Manila, Visayas and Mindanao with complete addresses, contact persons and contact details.</li> <li>▪ For current suppliers of LANDBANK, Certificate of Satisfactory Performance (for completed contracts for the last five [5] years) or Certificate of No Delayed Projects (for ongoing contracts) issued by the Head, LANDBANK Procurement Department not earlier than 30 calendar days prior to the deadline of submission of bid.</li> <li>Non-submission of the above mentioned documents may result in bidder's post-disqualification.</li> </ul>
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## Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

### First Envelope - Eligibility and Technical Components

- The First Envelope shall contain the following:
- Eligibility Documents – Class “A”

### Legal Eligibility Documents

1. PhilGEPS Certificate of Registration under Platinum Membership (all documents enumerated in its Annex A must be updated); or all of the following:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

### Technical Eligibility Documents

2. Duly notarized Omnibus Sworn Statement (sample form - Form No.6)
3. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).

4. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

5. Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).
6. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).
7. **Section VI – Revised Schedule of Requirements with signature of bidder's authorized representative.**
8. **Section VII – Revised Specifications with response on compliance and signature of bidder's authorized representative.**  
Financial Eligibility Documents
9. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
10. The prospective bidder's computation for its Net Financial Contracting Capacity (NFC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank.
11. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

○ **Eligibility Documents – Class "B"**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

• **The Second Envelope shall contain the following:**

**Second Envelope – Financial Component**

17. Latest Income Tax Return filed manually or through EFPS.
16. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.

○ **Post-Qualification Documents – (Non-submission of the following documents may result in bidder's post-disqualification):**

15. For current suppliers of LANDBANK, Certificate of Satisfactory Performance (for completed contracts for the last five [5] years) or Certificate of No Delayed Projects (for ongoing contracts) issued by the Head, LANDBANK Procurement Department not earlier than 30 calendar days prior to the deadline of submission of bid.
14. List of service centers in Metro Manila, Visayas and Mindanao with complete addresses, contact persons and contact details.
13. Manufacturer's authorization or back-to-back certification stating that the bidder is an authorized dealer of the product/brand being offered.
12. Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.

○ **Technical Documents**

**TECHNICAL SPECIFICATIONS**

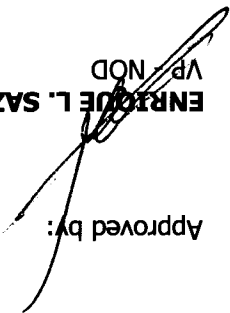
Equipment: Laptop Computer (Standard)	Code:
Date Prepared: June 28, 2019	<i>TS-0403-16</i>

<b>Processor</b>	Intel Core i5 8250U Processor (4 Cores, up to 3.4GHz) or better
<b>Cache</b>	6MB Smart Cache
<b>Memory</b>	8GB or better
<b>Memory Type</b>	DDR4 2133MHz
<b>Hard Disk</b>	500GB 7200 RPM SATA or better
<b>Optical Drive</b>	Built-in or External DVD Super Multi Drive
<b>Display</b>	Minimum 14-inch Full HD anti-glare display at 1920x1080 native resolution
<b>Graphics</b>	Intel HD Graphics 620 or better
<b>Pointing Device</b>	Touchpad with Multi-gesture support, Tile keyboard (Accupoint plus Clickpad)
<b>Security</b>	Easy Guard Technology, Own Developed BIOS, Trusted Platform Module 2.0, Touch-Style Fingerprint reader, Slot for security lock
<b>Interfaces</b>	3 USB 3.0, VGA, HDMI, Headphone/Microphone combo, SD Card Reader, Docking connector
<b>Audio / Multimedia</b>	Stereo speaker with DTS Studio Sound
<b>Camera</b>	Built-in HD Web Camera with Dual Microphone
<b>Communications</b>	Intel Dual Band Wireless-AC 8265 or equivalent, Bluetooth
<b>Network</b>	Integrated Intel Gigabit 100/1000 Mbps or provide adapter
<b>Operating System</b>	Windows 10 Pro (64-bit) English
<b>Anti-Virus</b>	AV System with Latest Edition (1 Year) (e.g. Norton, Symantec, Trend Micro, Sophos, nod32, Kaspersky, McAfee)
<b>Battery</b>	3-cell, 48 WHr Lithium-Ion or 4-cell, 45 WHr Lithium-Ion or better
<b>Weight</b>	Not more than 1.9kg (w/o ODD), 2.0kg (w/ODD)
<b>Others</b>	Kensington Lock or equivalent
<b>Warranty</b>	3 year on parts and labor
	1 year on battery cell



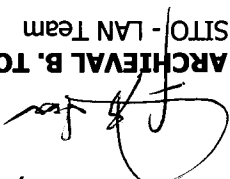
ENRIQUE L. SAZON JR.  
VP - NOD

Approved by:



ARCHIEVAL B. TOLENTINO  
SITO - LAN Team

Recommended by:



MARVIN A. MATANGUIHAN  
SITS - LAN Team

Prepared by:



<b>Additional Requirement:</b>
a. Laptop being offered must belong to Top 5 Laptop Computers based in latest IDC Report, verifiable through web
b. Vendor must provide Manufacturer's Authorization Certificate
c. Vendor or Principal must have at least 1 Service Center in Metro Manila, Visayas, and Mindanao preferably in key major cities.
d. With carrying case (bag/sleeve)